



Minutes of the Parish Council Meeting

held on Wednesday 13th December 2023 at 7.00pm in St Peter's Church Hall, Church Lane,
West Row IP28 8PD

Present: Cllr A Fisher, Cllr June Goodenough, Cllr A Goodenough, Cllr L Doyle, Cllr T Gooch-Taylor
Balls, Cllr M Connery

Also in attendance: Sharon Vale, Parish Clerk

139. Apologies for acceptance and absence. Cllr R Hamill, Cllr M Peachey, D/Cllr C Noble, Cllr M
Bradshaw, D/Cllr D Waldron and Sqn Ldr A Bell.

**140. To receive member's declaration of interest and dispensations relating to items in this
agenda.** In accordance with Section 31 of the Localism Act 2011, members should declare any
disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest
in any items(s) on the agenda.

141. Public Participation (10 minutes in total)

142. Approval of Minutes

- (a) The minutes of the meeting held on the 15th November 2023 were proposed and agreed as a
true record of the meeting held.

143. External Reports

- (a) D/Cllr Colin Noble – Suffolk County Council – Non-attendance and report submitted for
November.
(b) D/Cllr Don Waldron – West Suffolk Council – Non -attendance and report submitted.
(c) D/Cllr Mick Bradshaw – West Suffolk Council. Non-attendance and no report submitted.
(d) Sqn Ldr Andy Bell – RAF Mildenhall. Non-attendance report submitted and attached.
(e) Community Policing Update – Awaiting confirmation of when PC Peter Maxfield can attend
our monthly meetings.

144. Planning

- (a) Application for lawful development certificate for proposed or existing use or development –
breach of condition 4 of N/74/9/M – occupation of lodge for 12 months of the year.
Kingfisher 15 Isleham Marina, Fen Bank, West Row. It was voted to support this planning
application.
(b) Planning application – boat jetty for personal use with decking. Alder Farm, Fen Bank Road,
Mildenhall. It was voted to support this planning application.
(c) Planning application – variation of condition 2 of DC/23/0090/HH to allow use of amended
materials for a. single storey side extension (demolition of existing extension) b. single storey



rear extension (demolition of existing) c. detached garage d.0.6 metre wall to front boundary with entrance gates. Captiv, Chapel Road, West Row IP28 8PA. It was voted to support this planning application.

- (d) Planning application – change of use from agricultural land to cemetery including access, parking, and landscaping. Land north of Chapel Road, West Row. It was voted to support this planning application with the following comments. West Row Parish Council supports this application which is vital for the future of the local community. As stated in the application documents, there is now only one open burial ground in the village which has very few plots remaining - it will fill up in the near future, and that is without considering the impact of the significant number of new homes that are currently under construction in the village, or have been granted planning consent, this year alone. We respectfully request planning officers to approve this application with a sense of urgency.
- (e) Application for lawful development certificate for existing use or development – to confirm the existing lawful use of the site for the siting and occupation of a mobile home for residential purposes. Beech Hedge Farm, Weston Ditch, West Row IP28 8RE. It was voted to support this planning application.

145. Matters Relating to Governance

146. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 31st December 2023. It was unanimously Resolved to Accept the payments.
- (b) Approval of November 2023 Bank Reconciliation was Received.
- (c) Approval of November 2023 Deposit Account was Received.

147. Matters Relating to Street Furniture/Amenity Provision

- (a) Report on Speed Indicator Device Findings – Results remain consistent.
- (b) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel – SCC have very recently extended the closure of the riverbank due to the current unsafe condition. It appears that no repair work has yet been undertaken. Cllr M Peachey has contacted SCC for an update.
- (c) SCC Development – Cllr M Peachey emailed the developers giving further details to our recent objections, but no response has been received. SCC highways have yet to respond with their feedback. No further action required.
- (d) Update on Storage Facilities.
- (e) Blue Plaques – Defer until 2024.
- (f) Shop Drove Footpath – Ongoing.
- (g) Building site at the entrance to Pott Hall Road – D/Cllr D Waldron has informed us that a letter is going to be sent to the landowner from SCC giving them a month's notice to clear the site.



- (h) New Cemetery – The planning application has been submitted and is currently in the consultation phase. The Chapel and the Church have provided some supporting comments. No feedback was received from the village following the article in the Parish Echo. We therefore assume that the village is happy with the plans that WRPC have submitted.
- (i) Community Assets – Bowls Club, Village Hall, and Amenities. Ongoing.
- (j) Overgrown foliage on public footpaths – The date of the 10th February 2024 has been organised for the village tidy up.
- (k) Grass Cutting – Village Hall. Clerk to invite a member of the village hall committee to the next parish meeting to discuss further.
- (l) Additional defibrillators at the end of Eldo Road, and one by the Fish and Chip shop. Continuing investigations into locations where these may be sited.

148. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine – To be distributed this week.
- (b) Update on Neighbourhood Plan – The draft plan to be submitted by Christmas. This will consider the content of the Draft Local Plan that is going through WSC at the moment, and the new National Planning Policy Guidelines which will be published this week.
- (c) Warm Places Update – Expenses presented to Council. Friday 15th December is the last of the warm rooms scheme until such time as any additional funding is obtained.
- (d) 100 Club Update – Draw took place this evening and Mark Garrard won the draw.

149. Allotment Matters

150. Events

- (a) 80th Anniversary End of WWII 2025. Working group to be set up.
- (b) D-Day 80 – 6th June 2024. Working group to be set up.
- (c) Christmas 2023 – £268.00 was raised during the Christmas event, and the money will be split between West Row Academy and the Pre School. Agreed and approved.
- (d) RAF Mildenhall 90th Birthday – Working group to be set up.
- (e) Family Fun Afternoon 14th September 2024 – Village Hall.

151. Chair and Councillors' Reports/Suggestions (on the night).

Cllr A Goodenough asked about road signs to slow traffic down during the lighting of the Christmas tree event. This will be discussed with new community police sergeant.

Cllr J Goodenough spoke to West Row Academy about using the school path for the pre-school. West Row Academy have safety concerns regarding the footpath. Cllr J Goodenough to arrange a meeting in January to discuss further. Clerk to speak to Suffolk Highways about the possibility of installing safety signs "Children Crossing" at either end of the pre-school entrance.



West Row
Parish Council


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Chair: Cllr Rosalind Hamill

Cllr L Doyle enquired whether the Parish Echo could advertise a directory of services within the village.

152. Correspondence and Exchange of Additional Information (at the discretion of the Chair)

153. Date of next meeting

To confirm the date of the next meeting, scheduled for Wednesday 17th January 2024.

Cllr R Hamill
Chair *PP* 

13th December 2023

Meeting closed at 8:45pm